**ORGANIZATIONAL INFORMATION**

Full Name of your organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your role at this organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Address of organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (No. & Street Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Province Postal Code

Tell us about your organization, your mission, and overall vision

Official web address of your organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social media links for your organization OPTIONAL

* Facebook
* Twitter
* Instagram
* LinkedIn
* Other

Please list the following information for each of the priority schools that you support that would be funded through this grant application request:

Provide multiple fields for org to list the following for each school:

* Full school name
* Full name of School principal
* Email address of School principal
* Full address/telephone information
* Eligible grades served by school
* Total number of students in eligible grades

Total Number of students across ALL of your priority schools in eligible Grade levels (JK to 8)? \_\_\_\_\_\_

◻ I hearby indicate that the above listed schools have been informed of and have granted permission to submit this application to the Indigo Love of Reading Literacy Fund Grant.

**Letter of interest support:**

\*\*\* Mandatory: Please submit a Letter of Interest, signed by the Principal or lead administrator of each of your priority schools confirming their support of this grant application on their school’s behalf.

Does your organization have established literacy programming in place for your priority schools? ◻ Yes ◻ No

What is your organization’s approach to Diversity, Equity, and Inclusion? This question exists for information-gathering purposes and will not affect your eligibility

**ADDITIONAL INFORMATION**

The Indigo Love of Reading Foundation help to build partnerships between organizations and local (or remote) Indigo stores to provide additional assistance using grant funds (eg. Purchasing books and educational resources, book curation, etc.) and for hosting special events over the duration of the three-year program.

In the event that your organization is selected as a 2022 grant recipient, what store location(s) would you like to be partnered with your priority schools? You may select up to two store locations.

Store 1 Name & Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (e.g. Chapters Point Claire, 1234 Point Claire Drive, Red Deer, Alberta)

Store 2 Name & Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (e.g. Chapters Point Claire, 1234 Point Claire Drive, Red Deer, Alberta)

For a list of all stores see: https://www.chapters.indigo.ca/en-ca/home/storelocator/

Are you aware if any of your partner schools have previously applied to the Literacy Fund Grant? ◻ Yes ◻ No ◻ Not sure (Optional question- not mandatory as some orgs may now know)

If yes, indicate the school, well as the year(s) they applied: \_\_\_\_\_\_\_\_\_\_\_\_\_

Are you aware any of your priority schools previously been awarded a Literacy Fund Grant? (optional question- not mandatory as some orgs may not know)

◻ Yes ◻ No ◻ Not sure

How did your organization find out about the Indigo Love of Reading Foundation? (Check all that apply)

◻ loveofreading.org

◻ indigo.ca

◻ In an Indigo, Chapters or Coles store

◻ Adopt a School program

◻ A former Love of Reading

 Literacy Fund grant

 recipient or applicant

◻ Community Response Fund program

◻ School Board/Trustee

◻ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION A: DEMOGRAPHIC CRITERIA**

1. Tell us about the current literacy levels of the students you would be reaching through this grant.

In responding to this question, please refer to any local or national research, test scores if available, or other relevant data that might support the need for this grant.

1. Please speak to how the demographic landscape of your school communities may have impacted your reason for applying for this grant.

Feel free to share the following information to paint a picture of the scope of need faced by students and families in your communities \*

* Average family income
* The percentage of students in your school communities that speak a language other than English in the home
* The percentage of students in your school community that self-identify as Indigenous
* The percentage of people/families in your school community who have a post-secondary certificate, diploma, or degree (e.g. university, trade school, college, etc.)
* The percentage of your students’ families need financial support to school supplies and/or enable their child to participate in school activities (e.g. field trips and clubs)?
* The percentage of students that access food programs or other support programs at your partner schools

\*For any metrics provided, please state the source of this information. This can be derived from a number of sources, eg. [Census data](https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/index-eng.cfm) (Stats Can), family/caregiver surveys, school community surveys, provincial data,

1. Please share any other relevant information about your priority schools, and why you feel it would benefit from an Indigo Love of Reading Literacy Fund Grant.

**SECTION B: LIBRARY STATUS**

* How do students in your partner schools currently access books in their communities (i.e. school or community libraries, literacy resources external to your school)?
* What strengths exist in the current system?
* What gaps/challenges exist in the current system?
* How would accessing new books through the Literacy Fund Grant help you enhance resources for your students?

**SECTION C: LITERACY PROGRAMS AND PARTNERSHIPS**

The Indigo Love of Reading Foundation Literacy Fund Grant is awarded through a credit of 90% of the total grant amount held in a corporate account with Indigo for the purchase of books and e-readers at a discounted rate. The remaining 10% of the grant is presented to the school via cheque to be used for other literacy initiatives. (ex. $10,000 grant = $9,000 credit with Indigo, $1000 cheque)

**PART A: Supporting the overall literacy vision with your school partners**

* Please list any past grants you’ve received that you feel speak to your capacity to execute on the Indigo Love of Reading Literacy Fund Grant
* Please describe the programs you currently run that support student literacy in the schools you're looking to support.
* Please describe in detail how this grant would help expand your existing programs and/or launch new ones. Feel free to include a full budget and timeline plan to support your response.
* (Optional question) Would you use the credit and/or your cheque funds from the Literacy Fund Grant to build out land-based curriculum, indigenous language curriculum? ◻ Yes   ◻   No

---> If Yes: Please describe the specific Indigenous knowledge based programming you would like to put in place through this grant.

**Part B: Community engagement**

The Indigo Love of Reading Literacy Fund Grant is most successful when students, parents and teachers are all involved.

Please describe how you plan to build support from parents, teachers, community members at your partner schools.

Please consider the following in your response:

* What strategies have you used in the past to encourage engagement with your school communities?
* What have been some of the successes as well as challenges with building bridges between your partner schools and their surrounding communities?
* How would you build a community of support to ensure this grant is best used by the schools you would be supporting?

**Part C: Turnover Plan**

Many schools will experience turnover in key roles (e.g. principal, librarian, educators on school literacy teams) in the course of the three year Literacy Fund grant. Describe the general transition plan that you would put into place in the event there are key staffing changes at any of your partner schools over the duration of this grant program.

**SECTION D: ENRICHING THE ECOSYSTEM OF LEARNING AT YOUR SCHOOLS  (OPTIONAL)**

In this optional section you will be asked to identify any specific curriculum goals your organization would like to bolster through this grant, in addition to achieving the literacy objectives you have identified in section C of this application.

This section is not mandatory and will not be formally assessed, but rather helps us understand if we can further support your educational objectives through other initiatives (professional development, curriculum content, book lists, public speakers, etc.) that may arise over the course of the school year.

|  |
| --- |
| Please select all thematic areas of learning that you are currently feeding into or hope to grow in near future with your students:  Please check all that apply:  |
| **Diversity, Equity and Inclusion (DE&I) programming:** providing educational opportunities that are based on the principles of acceptance and inclusion of all students (eg. BIPOC, LGBTQ2S+, Newcomer, children with disabilities, etc,). Students see themselves reflected in their curriculum, their physical surroundings, and the broader environment, in which diversity is honoured and all individuals are respected.  | If applicant selects Diversity and Inclusion- include drop-down menu:Please outline how grant support could potentially serve DE&I-themed curriculum objectives, special initiatives, or board directives at your school  |
|  |
| **STEM programming:** by studying and applying Science, Technology, Engineering, and Math concepts, students develop their transferable skills, such as critical thinking and collaboration to meet the demands of today’s global society and economy.  | If applicant selects STEM (Science, Technology, Engineering, and Math)- include drop-down menu:  Please outline how grant support could potentially serve STEM-themed curriculum objectives, special initiatives, or board directives at your school  |
|  |
| Reconciliation and/or Indigenous knowledge programming: Educators and schools have the responsibility to increase students’ knowledge and understanding of First Nation, Metis and Inuit histories, cultures, contributions and perspectives. By beginning to grapple with the realities of Canada’s dark legacy of the residential school system, students (and educators) have an opportunity to begin their journey towards reconciliation.  | If applicant selects Reconciliation and/or Indigenous knowledge- include drop down menu:  Please outline how grant support could potentially serve Indigenous knowledge and reconciliation-themed curriculum objectives, special initiatives, or board directives at your school  |
|  |
| Environmental Literacy programming: Equipping young learners with the right books and tools helps to teach them about natural systems, environmental issues and ensure responsible environmental stewardship.  | If applicant selects Environmental Literacy programming- include drop down menu: Please outline how grant support could potentially serve Environmental-themed curriculum objectives, special initiatives, or board directives at your school  |
|  |
| Social-Emotional Learning (SEL) programming: Mental health is an essential component of overall health and student success. Helping children establish solid SEL skills and strategies through curricular offerings assists them in their overall health, well-being, resilience and ability to learn and thrive.  | If applicant selects Social-Emotional Learning (SEL) programming- include drop down menu: Please outline how grant support could potentially serve SEL-themed curriculum objectives, special initiatives, or board directives at your school  |
|  |

**SECTION E: COMMUNITY INVOLVEMENT**

At The Indigo Love of Reading Foundation we truly value youth voice, and ask that you use this portion of the application as an opportunity to share a creative project that highlights the need of your priority schools for additional funding and your vision for how the grant would support transformational change around literacy at your school. There are two options for the community involvement component:

* A video that captures the core values of your priority schools and their commitment to literacy. As a suggestion, it can include interviews with members of your school communities, such as teachers, librarians, parents, students (a maximum length of 5 minutes); OR
* Letters from members of your school communities, such as teachers, librarians, parents and students that share the impact that the library has on the school and its children (a maximum of 5 letters). You’re welcome to include photos.